



General grant request

Draft application form

Instructions

Use this form to collect your answers and information and save your work, before filling out the official application form via ChurchCenter. Applications started on ChurchCenter must be completed in one session as work cannot be saved and returned to later.

Primary campus

Name of Congregation

Name and contact information for Grant Officer

The person who will be responsible for the administrative oversight during this grant's life-time. This can be a different person than the one who submits the request.

Project Description

Title of Grant

Please give a description of the project or of the intended use of the funds.

How will the project you propose provide an example of a way for other congregations to grow spiritually, educationally, or in Christian service?

What is the difference this project will make in the life of your community?

What is your theory of change? In other words, how do you believe the difference you want to make will be made?

How will you evaluate the results of your project?

Please explain how you plan to share the knowledge learned with another parish or with the wider Convocation as a whole.

Financial Preparedness

How will you prepare this year to continue the project in the next year without the Convocation's financial support (if applicable)?

Have you submitted your Parochial Report for the previous year?

If you have not yet submitted last year's Parochial Report, please give a brief explanation and expected date of completion.

Grant requests cannot be accepted if all required financial reporting is not yet complete.

If you received a grant the previous year, have you submitted your Grant Expenditure Report and Grant Project Learning Report?

If you have not yet submitted these required reports, please give a brief explanation and expected date of completion.

Grant requests cannot be accepted if all required financial reporting is not yet complete.

Costs

Total support requested in €

Please give a breakdown of the project budget.

- a. Does this grant represent the total cost of the project? If not, what is the total cost?
- b. How much of this project budget will be covered from your own budget?
- c. To what other funding sources have you applied for support? What has been granted and from what organization?

Finalization

Anything else you would like the reviewers to know?